

Angel's Helping Hands

"Inspiring the Youth"



Diversion Program Referral Form

This referral form must be completed in its entirety to be considered. Referral submission does not guarantee an entry into the Diversion Program. Each potential participant will go through a screening process before a decision of acceptance is reached. Once accepted there will be a non-refundable fee of **\$199** required prior to the start of the program. Angel's Helping Hands reserves the right to drop any participant accepted into the program that does not meet the expectations and rules of the Diversion Program.

Eligibility Criteria:

1. 10-17 years old.
2. Reside in Will County areas (Crete, University Park, Monee, Park Forest).
3. Youths with low-level/behavioral offenses (physical/verbal altercations, fights, threats, theft, etc.).

Youth Contact Information

Full Name: _____ **Date of Birth:** ____/____/____

Gender: Male Female Other: _____

Ethnicity: African American/Black Caucasian/White Hispanic/Latino Asian Native American Pacific Islander Middle Eastern/North African Other: _____

Phone Number: () _____

E-mail Address: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

School: _____ **Grade Level:** _____

Parent/Guardian Contact Information

Full Name: _____ **Relationship to youth?** _____

Phone Number: () _____

E-mail Address: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Does this person have physical and/or legal custody? Yes No

Referral Contact Information

Name: _____ **Phone Number:** _____

Agency/Department: _____

E-mail Address: _____

Referrer Role: Court Official Police Official School Official Parent

Other: _____

Date of Referral: ____/____/____

Date of incident: ____/____/____

Description of incident:

Does the youth have any prior charge/s: YES NO

If yes, what are the charges? _____

Any other information about this youth/case you would like to share with the Diversion Program Coordinator?

Referrer Signature: _____ **Date:** ____/____/____

The Diversion Program Coordinator will remain in communication with referrers at various points throughout the diversion program.

After a referral is made, the Diversion Program Coordinator will take the following steps:

- **Assessment:** Coordinators assess youth in order to build an individualized case plan. This process includes interviewing youth, and their family, and using evidence-based risk/needs screening tools.
- **Diversion Agreement & Service Referrals:** The Diversion Program Coordinator will alert the referrers when the youth sign their diversion agreement. The Diversion Agreement is the formal agreement to participate in Angel's Helping Hands Diversion Program and includes an individualized plan of services and requirements. The Diversion Program Coordinator will make referrals to any external services youth are required to participate in per their agreement. Referrers will be informed of the general diversion requirements and an anticipated diversion end date for the youth.
- **Case Management:** The Diversion Program Coordinator will check in with the youth at a frequency determined during the diversion agreement phase. Coordinators help youth address any additional challenges that may come up throughout the diversion process.
- **Case Completion:** Upon completion, the Diversion Program Coordinator will notify the referrer of the youth's success and the youth's accomplishments on diversion. If the youth does not successfully complete the diversion program, the Diversion Program Coordinator will let the referrer know, and then the referrer will determine alternative actions. Participation is voluntary, and if the youth does not agree to participate, the referrer will be notified, and their case will be returned to the referrer.

This completed form can be emailed or faxed to the information provided below.

Angel's Helping Hands Diversion Program

Contact Persons:

A'vril Smith, Diversion Program Coordinator & Dr. Angel White, Founder & President

Diversion Program Sites:

Monee Elementary School: 25425 S Will Center Rd, Monee, IL 60449)

Governors State University: 1 University Pkwy, University Park, IL 60484

Website: www.angelshelpinghands.org

Email: contactus@angelshelpinghands.org

Fax: (708) 933-6356